

ILLINOIS ADMINISTRATIVE CODE TITLE 80: PUBLIC OFFICIALS AND EMPLOYEES
SUBTITLE D: RETIREMENT SYSTEMS
CHAPTER III: TEACHERS' RETIREMENT SYSTEM OF THE STATE OF ILLINOIS
PART 1650: THE ADMINISTRATION AND OPERATION OF THE TEACHERS' RETIREMENT SYSTEM
SUBPART L: BOARD ELECTION PROCEDURES

Section 1650.1010 Petitions

- a) All petitions shall be in the form adopted by the System. Petition forms may be obtained from the System's Website (trs.illinois.gov) or in hard copy, upon request.
- b) A valid petition nominating a candidate for a vacant teacher position or a vacant annuitant position on the System's Board of Trustees shall meet the following requirements:
 - 1) The petition must bear the requisite number of original signatures of individuals eligible to nominate the candidate pursuant to subsection (a) or (b) of Section 1650.1000. A valid petition may consist of multiple pages and may contain blank signature lines; however, all valid signatures thereon must be original signatures.
 - 2) The petition shall bear the notarized signature of the individual who circulated the petition for signatures, verifying that the signatures contained thereon were signed in that individual's presence, are genuine, and that to the best of the circulating individual's knowledge, the persons who signed the petition were eligible to do so as provided in subsection (a) or (b) of Section 1650.1000.
 - 3) Petitions shall be filed with the Board's secretary during the following time periods:
 - A) For a regular election, not less than 90 nor more than 120 days prior to the election day.
 - B) For a special election as provided in Section 1650.1090, beginning with the Board's secretary's announcement that a special election will be held and no later than the petition-filing deadline announced by the Board's secretary.
 - 4) Petitions filed after the prescribed petition-filing period are invalid and will be returned to the party submitting the petition for filing.
 - 5) Petitions filed before the prescribed petition-filing period will be returned to the party submitting the petition for filing, but may be refiled within the prescribed petition-filing period.
- c) The Board's secretary shall determine the validity of petitions for regular elections not less than 75 days prior to the election day, and for special elections not less than 20 days prior to the election day.
- d) Any individual may, upon reasonable notice to the System, examine the petitions that have been filed with the System with respect to the election to take place; provided, however, that in order to protect the signing teachers' and annuitants' privacy and confidentiality, the examination shall only take place subject to the following limitations:
 - 1) Petitions may only be examined at the System's offices after the validity of the petitions has been verified by the Board's secretary as provided in subsection (c) of this Section;
 - 2) Petitions may not be removed from the System's offices, copied or duplicated by any means; and
 - 3) Petitions, including any information in the petition, shall not be subject to production or disclosure under the provisions of the Illinois Freedom of Information Act (FOIA) [5 ILCS 140].

(Source: Amended at 37 Ill. Reg. 5150, effective April 4, 2013)